

Public Comment & Correspondence

Administration

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 5:30 pm.

Roll Call:

Present: Sonja Maynard, Jamie Holcomb, Marcia Woods, Nancy Walzer, Cheryl Miller, Sandy Nielsen, Christine Turple, and Peggy Campbell Others present: Samantha Reid-Goldberg

Approval of Agenda for September 20, 2022

Action: M. Woods moved to approve the agenda. J. Holcomb seconded the motion. Yes: 8 No: 0. The motion was adopted.

Approval of Minutes for August 16, 2022

Action: J. Holcomb moved to approve the minutes, P. Campbell seconded the motion. Yes: 8 No: 0. The motion was adopted.

Finance

a. Treasurer's Report: August, 2022

Action: N. Walzer made a motion to approve the Treasurer's report for June, 2022. C. Miller seconded it. Yes: 8 No: 0. The motion was adopted.

1. Review of expenditures over \$1500

b. Audit Services: Lake Michigan CPA Services

Action: N. Walzer made a motion to contract with Lake Michigan CPA Services for the audit. M. Woods seconded it. Yes: 8 No: 0. The motion was adopted.

c. Branstrom Endowment Request

Action: P. Campbell made a motion to submit request for endowment. N. Walzer seconded it. Yes: 8 No: 0. The motion was adopted.

d. L-4029 signatures

Personnel

Strategic Plan:

- a. Millage Campaign
- b. Media Presence: survey postcards
- c. Establish Capital Budget
- d. Evaluate Policies and Hours
- e. Programming
 - i. See Director's Report

Director's Report

a. Programming:

September: Passed--Teen Night, After-School Movie

Family Fun Night- September 21, 2022

Emergency Preparedness Programs: Sept 26 5pm Kids, 6pm Adults

October: Shipwreck presentation by the FotL (Oct. 6)

Halloween Week: Oct 17-22

Oct 19 Family Fun Night: Magician

Oct 20: Teen Night

Oct 21: Trunk or Treat

Oct 22: Special Effects Halloween Makeup

- b. Fees Paid Report: discussion from last meeting, attached
- c. LSTA Grant: Reimbursed \$738
- d. Out of School Time Grant: Not sure how likely we are to get this one, but I wrote a 12,000 grant to cover teen nights, family fun nights, 3d printers and a proposed homework lab and makerspace.
- e. Non-Fiction Change: we are in the process of doing a huge Non-Fiction weed and then we are going to switch our non-fiction over to the Dewey Decimal System.
- f. Rural and Small Library Association Annual Conference: attended last week in Chattanooga, Library of Michigan will be reimbursing the library for costs soon (submitted the required article and report on Friday).
- g. Croton Update: Board fired the staff last week, library has been closed for a week, if anyone knows someone in Croton looking for work send them my way.

Discussion

Adjournment

Action: J. Holcomb moved that the meeting be adjourned at 6:20 pm. C. Miller seconded the motion. Yes: 8 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary